

## Information About Thompson Rivers University, Open Learning for Meritus University Undergraduate Students

In an effort to transition current Meritus University (MU) students to viable options for continuing their post-secondary studies in Canada, Thompson Rivers University (TRU) has prepared the following information detailing current admissions, transfer credit and program options.

MU students interested in discussing the information provided here are encouraged to contact Tony Kuczma or Scott Walker at TRU-OL's advising office at 1.800-663.9711 or by email at [advisora@tru.ca](mailto:advisora@tru.ca).

### Institutional Information

Thompson Rivers University through its Open Learning Division aims to offer as many opportunities as possible to allow learners to complete university diploma and degree programs in a way and time frame suited to their lifestyles and livelihoods, whether they need just one more credit or an entire program. Open Learning is a division of Thompson Rivers University, a fully accredited public post-secondary institution through the Association of Universities and Colleges of Canada ([www.aucc.ca](http://www.aucc.ca)) with a 40 year history in the province of British Columbia. Prioritizing customer service, ensuring academic integrity and setting a high standard for quality products across the curriculum, TRU with its Open Learning Division strives to make all levels of post-secondary education available at a time, place and delivery modality convenient to the learner and actively focus on being customer-oriented and student-centered from inquiry through graduation.

The flexible education environment offered by TRU-OL includes a continuous enrolment schedule and an open admissions policy that sets it apart from other BC institutions. TRU-OL's openness also extends to students at other colleges and universities who can choose to stay at their home institution and register in TRU's Open Learning courses they need.

- Courses or programs can be completed by distance, as well as on campus.
- Enrolment in courses and programs can take place at any time and from anywhere.
- Program admission and course registration have few restrictions.
- Most programs have low residency requirements.

### Admissions and Credit Evaluation Process

In order to facilitate MU students' in their transition to a new program, TRU has offered to waive admissions and credit evaluation fees for all students applying from MU between now and August 31, 2011 (a value of \$219.00).

TRU will work to ensure MU students receive fair and appropriate transfer credit according to TRU's [transfer credit policy](#) and, wherever possible, direct course for course credit will be granted towards program requirements. However, TRU does not guarantee all courses will transfer to meet program requirements.

TRU-OL's advising office has reviewed the MU Bachelor of Business Administration and provided the attached general comparison of the TRU Bachelor of Commerce program. Please note that an official evaluation will take place upon receipt of the required documentation mentioned below; the attached comparison is for informational purpose only. MU applicants may receive more or less credit depending on the actual course histories represented on official transcripts or transcripts forwarded to TRU from MU. MU students will be required to meet TRU-OL residency requirements, the most open in Canada, for their selected program.

TRU commences formal education assessment upon receipt of all of the following:

1. completed Program Admission/Transfer Credit form available at [http://www.tru.ca/\\_shared/assets/program\\_admission\\_transfer\\_080913991.pdf](http://www.tru.ca/_shared/assets/program_admission_transfer_080913991.pdf)
2. official transcripts of all post-secondary studies sent directly from the sending institutions to:  
**TRU-OL Admissions**  
**BCCOL 4th Floor**  
**900 McGill Road, Box 3010,**  
**Kamloops, BC, V2C 5N3**

Results of the official assessment and outline of an academic program plan are sent to students from the TRU-OL advising office once the admissions process is complete.

Once fully admitted to a program, it is possible to take courses elsewhere to meet some of the program requirements. To do so, students are advised to discuss choices with the program advisor and request a Letter of Permission.

## **Prior Learning Assessment and Recognition**

Many learners have acquired valuable training, skills and knowledge through life and work experience. PLAR (Prior Learning Assessment and Recognition) provides students with the opportunity to have such learning assessed and recognized in the form of academic credit toward the requirements of a TRU program.

In the event that a student does not receive the full amount of transfer credit through formal evaluation, TRU-OL also offers [Prior Learning Assessment and Recognition](#) services in the form of course challenges, portfolio and course based PLAR assessment.

## **Additional Information**

### ***Course Registration***

Students are not required to enrol in a TRU program prior to registering for an OL course; however, those students interested in completing a credential through OL are strongly encouraged to discuss course selection with a program advisor prior to registration to ensure that all courses can be applied to their program of choice.

TRU offers a full range of undergraduate level courses through OL, the majority of which have minimal restrictions on registration. For more information on courses, including full course descriptions and fee information, go to the TRU-OL [Web Registration](#) site.

### ***Student Regulations and Policy Information***

Students are subject to the academic regulations of the institution through which each course is taken, as well as to overall regulations established by TRU. Every student accepted for registration or program enrolment with TRU will be deemed to have agreed to be bound by the regulations and policies of the university and of the program, if applicable, in which that student is enrolled. A student is defined as anyone who requests and receives educational services from TRU.

Additional information on policies and regulations: <http://www.tru.ca/distance/services/policies.html>

### ***Financial Aid for OL Students***

MU students transferring to TRU may be eligible for Financial Aid and Awards. Those with current financial aid should discuss any issues regarding their current funding and implications of transferring to TRU with their funding agency and TRU's Financial Aid office. Students may be eligible for part or full time funding.

Students should contact [Financial Aid and Awards](#) for part-time or full-time application forms and information.

### ***Disability Services for OL Students***

Disability Services is committed to facilitating and providing services and reasonable accommodations for students with documented disabilities in a manner that is consistent with TRU's educational mandate and academic principles. These objectives enable students with disabilities to participate on the sole basis of their academic skills and abilities.

MU students who require disability accommodations should contact the [Disability Services Office](#).

**Important Note: This is an unofficial assessment provided for purposes of general advice only. An official assessment may indicate a greater or lesser transfer credit award.**

Bachelor of Commerce Degree Requirements	Req CR	TRU, OL Course/Requirement	Meritus U BBA Course/Requirement		
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**General Education Requirements: 18 Credits, may include upper level courses where appropriate**

English Lit & Comp 1	3	ENGL 100			
Natural Science	3		Science Requirement	3	
Social Sciences or Humanities	3		Required Humanities	3	
Social Sciences or Humanities	3		Humanities	3	
Arts & Science Elective	3		Science Requirement	3	
Arts & Science Elective	3		Social Science	3	

**Unspecified Electives: 33 Credits, must include any upper level credits outstanding toward minimum of 45 credits for degree requirements. Otherwise, courses can be in any discipline and at any level**

Upper Level Elective	3		UL Elective	3	
Upper Level Elective	3		UL Elective	3	
Upper Level Elective	3		UL Elective	3	
Upper Level Elective	3		FIN3375 Fundamentals of Financial Management	3	
Elective	3		Science	3	
Elective	3		Math	3	
Elective	3		Social Science	3	
Elective	3		Social Science	3	
Elective	3		Communication Arts	3	
Elective	3		Elective	3	
Elective	3		Elective	3	

**General Business Core Requirements: 54 Credits**

Management Principles & Practices	3	BUSM 121	MGT1130 Management Concepts	3	
Business Mathematics	3	Math 109	3 credits from the MU Math Requirement	3	
Intro. To Probability & Statistics	3	STAT 102	RES3341 Statistical Fundamentals	3	
Communication	3	ENGL 106	Communications Arts	3	
Communication	3	ENGL 107	Required Liberal Arts (if Business English IDC 1100)	3	
Information Systems	3	CMPT 2XX	CIS2240 Information Technology for Business	3	
Microeconomics	3	ECON 200	ECO2261 Microeconomics Applications	3	
Macroeconomics	3	ECON 201	ECO2260 Macroeconomics Applications	3	

Intro to Human Res Mgt	3	ADMN 222	MGT3331 Human Resource Management	3	
Financial Accounting	3	ADMN 231	ACC3363 Financial Accounting	3	
Management Accounting	3	ADMN 233	ACC3380 Managerial Financial Accounting	3	
Marketing	3	ADMN 250	MKT4421 Marketing	3	
Organizational Behaviour	3	ADMN 320	MGT1131 Organizational Behaviour	3	
Financial Management	3	ADMN 336	FIN3376 Overview of Financial Management	3	
Analytical Decision Making	3	ADMN 362	MGT1150 Critical Thinking and Decision Strategies	3	
Business Law	3	ADMN 390	LAW3215 (formerly LAW2215) Business Law	3	
Business & Society	3	ADMN 460			
Policy & Strategy	3	ADMN 470	BUS4480 Business Administration Capstone	3	
<b>Concentration Electives: 15 Credits Approved upper level Administrative Studies (ADMN) or Economics (ECON) courses. A minimum of six credits must be taken at the 400 level. A minimum of C+ (67%) is required in each course.</b>					
ADMN/ECON UL Elective	3		Meritus U Specialization (requires C+)	3	
ADMN/ECON UL Elective	3		Meritus U Specialization (requires C+)	3	
ADMN/ECON UL Elective	3		Meritus U Specialization (requires C+)	3	
400 - Level Admn Econ Elective	3		400 Llv Meritus U Specialization (requires C+)	3	
400 - Level Admn Econ Elective	3		400 Llv Meritus U Specialization (requires C+)	3	
	120			114	